Alpha Psi Chapter



Established May 4, 1968

# AGR DJ Request Form

Directions: Please fill out the form completely. Information in bold are required to be considered as submitted correctly. The Chapter will be notified of you event and has the right to reject your request due to conflictions with chapter events or availability of brothers/equipment to DJ event. Please understand that we will not DJ events that are more than two hours driving distance from River Falls except in special circumstances. We will attempt to notify you as soon as possible as to the status of your request. It is advised to submit your form at the start of each semester if your organization has planned an event in which you would our organization to provide our services. Otherwise we require the form to be submitted to the AGR Mailbox in the University Center no later than four weeks before the event. Thank you for your submission!

Date of Event: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Date submitted: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Name of organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

President’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Event Contact’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Location of Event: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Time equipment in place: \_\_\_\_\_\_\_\_\_\_\_ Music Starts: \_\_\_\_\_\_\_\_\_\_ DJ end time: \_\_\_\_\_\_\_\_\_\_

Service Fee Structure:

$100.00 Flat fee with if the event is in River Falls. (Setup, DJ-ing, and tear down) $10.00 per hour for each DJ person onsite (not including fair travel compensation) (a minimum at least 2 AGR members must be present.)

Other notes you would like to provide the chapter?

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Music Genre Preference(s):

Music restrictions: Please do not play: Profane language: Yes □ No □

Please direct any questions regarding this form to the AGR Noble Ruler or DJ Chair. Their contact information can be found under the Executive Board Officers on our website. NR: Logan Pashke, DJ Chair: James Ehlen

FOR OFFICE USE ONLY: Date Received: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Accepted or Rejected (circle) Reason for rejection

Brother in charge of equipment for even

Expected bill: $ .00 Final Bill: $ .00