***CERES***

***INTERNATIONAL***

***CHAPTER***

***ACHIEVEMENT***

***AWARDS***

The information contained in this packet is part of the awards that have been adopted by the Ceres International Board. On Conclave years all chapters will be required to submit these awards if they are applying for outstanding chapter for that year or the individual area awards that Ceres International awards.

***ALL ENTRIES MUST BE POSTMARKED BY June 1, 2018.***

***ANY LATE ENTRIES WILL NOT BE USED FOR OUTSTANDING CHAPTER.***

Please mail these entries to:

 Trina Kluever Pauli

 Ceres International Fraternity

 690 Prisk St

 Belleville WI 53508

If you have any questions on this award, please contact your consultant, Trina Kluever Pauli, Executive Director.

CHAPTER ACHIEVEMENT AWARDS

*CATEGORY 1 INTELLECTUAL DEVELOPMENT & SCHOLASTIC ACHIEVEMENT*

Chapter work and activities from January 1, 2017 to December 31, 2017

Submitted by\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Chapter

INSTRUCTIONS:

1. This entry should provide details of the program adopted and completed during the past year for Intellectual Development & Scholastic Achievement. **The use of bullet points detailing work done is recommended for better presentation of your entry.**
2. Entry should be typed and may be single-spaced on **NOT MORE THAN** **one (1) sheet of paper** in addition to this entry form using ONE side of the paper ONLY and stapled to this entry form. Entries shall be printed in no less than a 10-point font with at least ½ inch margins around the text.

C. In 1 brief page, please list 3-5 goals you had in this area-and break down what activities and programs you’ve developed to reach those goals. (Your goals need to be SMART-Specific, Measurable, Achievable, Relevant & Time Restricted.) Make sure to include everything we need to know to understand your full program – with clear numbers, percentages and quantifiable descriptors given to put your program into better perspective. (New programs and activities should be identified and so labeled.)

D. Organization, Grammar, Spelling, Punctuation, and Neatness will be considered by the evaluation team in rewarding points in this category and each judge may deduct one (1) point for each of these areas she feels were unsatisfactory.

E. It is suggested that responsibility for the preparation of this entry be divided among the appropriate officers and/or committees responsible for the different phases within the category.

CHAPTER ACHIEVEMENT AWARDS

*CATEGORY 2 NEW MEMBER EDUCATION*

Chapter work and activities from January 1, 2017 to December 31, 2017

Submitted by\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Chapter

INSTRUCTIONS:

A. This entry should provide details of the program adopted and completed during the past year for New Member Education. **The use of bullet points detailing work done is recommended for better presentation of your entry.**

B. Entry should be typed and may be single-spaced on **NOT MORE THAN** **one (1) sheet of paper** in addition to this entry form using ONE side of the paper ONLY and stapled to this entry form. Entries shall be printed in no less than a 10-point font with at least ½ inch margins around the text.

C. In 1 brief page, please list 3-5 goals you had in this area-and break down what activities and programs you’ve developed to reach those goals. (Your goals need to be SMART-Specific, Measurable, Achievable, Relevant & Time Restricted.) Make sure to include everything we need to know to understand your full program – with clear numbers, percentages and quantifiable descriptors given to put your program into better perspective. **In this category, pledge class GPAs each term should be noted as well as initiation rates - # of pledges/#initiated.** (New programs and activities should be identified and so labeled.)

D. Organization, Grammar, Spelling, Punctuation, and Neatness will be considered by the evaluation team in rewarding points in this category and each judge may deduct one (1) point for each of these areas she feels were unsatisfactory.

E. It is suggested that responsibility for the preparation of this entry be divided among the appropriate officers and/or committees responsible for the different phases within the category.

CHAPTER ACHIEVEMENT AWARDS

*CATEGORY 3 NEW MEMBER RECRUITMENT*

Chapter work and activities from January 1, 2017 to December 31, 2017

Submitted by\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Chapter

INSTRUCTIONS:

1. This entry should provide details of the program adopted and completed during the past year for New Member Recruitment. **The use of bullet points detailing work done is recommended for better presentation of your entry.**
2. Entry should be typed and may be single-spaced on **NOT MORE THAN** **one (1) sheet of paper** in addition to this entry form using ONE side of the paper ONLY and stapled to this entry form. Entries shall be printed in no less than a 10-point font with at least ½ inch margins around the text. *(An additional 1-page - 1 sided – year-round Recruitment Calendar/Schedule is also requested.)*

C. In 1 brief page, please list 3-5 goals you had in this area-and break down what activities and programs you’ve developed to reach those goals. (Your goals need to be SMART-Specific, Measurable, Achievable, Relevant & Time Restricted.) Make sure to include everything we need to know to understand your full program – with clear numbers, percentages and quantifiable descriptors given to put your program into better perspective. (New programs and activities should be identified and so labeled.)

1. Organization, Grammar, Spelling, Punctuation, and Neatness will be considered by the evaluation team in rewarding points in this category and each judge may deduct one (1) point for each of these areas she feels were unsatisfactory.
2. It is suggested that responsibility for the preparation of this entry be divided among the appropriate officers and/or committees responsible for the different phases within the category.

CHAPTER ACHIEVEMENT AWARDS

*CATEGORY 4 TOTAL MEMBERSHIP EDUCATION*

Chapter work and activities from January 1, 2017 to December 31, 2017

Submitted by\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Chapter

INSTRUCTIONS:

A. This entry should provide details of the program adopted and completed during the past year for Total Membership Education. **The use of bullet points detailing work done is recommended for better presentation of your entry.**

B. Entry should be typed and may be single-spaced on **NOT MORE THAN** **one (1) sheet of paper** in addition to this entry form using ONE side of the paper ONLY and stapled to this entry form. Entries shall be printed in no less than a 10-point font with at least ½ inch margins around the text.

C. In 1 brief page, please list 3-5 goals you had in this area-and break down what activities and programs you’ve developed to reach those goals. (Your goals need to be SMART-Specific, Measurable, Achievable, Relevant & Time Restricted.) Make sure to include everything we need to know to understand your full program – with clear numbers, percentages and quantifiable descriptors given to put your program into better perspective. (New programs and activities should be identified and so labeled.)

D. Organization, Grammar, Spelling, Punctuation, and Neatness will be considered by the evaluation team in rewarding points in this category and each judge may deduct one (1) point for each of these areas she feels were unsatisfactory.

E. It is suggested that responsibility for the preparation of this entry be divided among the appropriate officers and/or committees responsible for the different phases within the category.

CHAPTER ACHIEVEMENT AWARDS

*CATEGORY 5 ALUMNAE RELATIONS*

Chapter work and activities from January 1, 2017 to December 31, 2017

Submitted by\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Chapter

INSTRUCTIONS:

A. This entry should provide details of the program adopted and completed during the past year for Alumnae Relations. **The use of bullet points detailing work done is recommended for better presentation of your entry.**

B. Entry should be typed and may be single-spaced on **NOT MORE THAN** **one (1) sheet of paper** in addition to this entry form using ONE side of the paper ONLY and stapled to this entry form. Entries shall be printed in no less than a 10-point font with at least ½ inch margins around the text.

C. In 1 brief page, please list 3-5 goals you had in this area-and break down what activities and programs you’ve developed to reach those goals. (Your goals need to be SMART-Specific, Measurable, Achievable, Relevant & Time Restricted.) Make sure to include everything we need to know to understand your full program – with clear numbers, percentages and quantifiable descriptors given to put your program into better perspective. (New programs and activities should be identified and so labeled.)

D. Organization, Grammar, Spelling, Punctuation, and Neatness will be considered by the evaluation team in rewarding points in this category and each judge may deduct one (1) point for each of these areas she feels were unsatisfactory.

E. It is suggested that responsibility for the preparation of this entry be divided among the appropriate officers and/or committees responsible for the different phases within the category.

CHAPTER ACHIEVEMENT AWARDS

*CATEGORY 6 FINANCIAL MANAGEMENT*

Chapter work and activities from January 1, 2017 to December 31, 2017

Submitted by\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Chapter

INSTRUCTIONS:

A. This entry should provide details of the program adopted and completed during the past year for Financial Management. **The use of bullet points detailing work done is recommended for better presentation of your entry.**

B. Entry should be typed and may be single-spaced on **NOT MORE THAN** **one (1) sheet of paper** in addition to this entry form using ONE side of the paper ONLY and stapled to this entry form. Entries shall be printed in no less than a 10-point font with at least ½ inch margins around the text. *(Additional attachments can be a copy of any special forms/policies for billing, accounting, purchasing; and copies of the past 2-3 years balance sheets and operating statements.)*

C. In 1 brief page, please list 3-5 goals you had in this area-and break down what activities and programs you’ve developed to reach those goals. (Your goals need to be SMART-Specific, Measurable, Achievable, Relevant & Time Restricted.) Make sure to include everything we need to know to understand your full program – with clear numbers, percentages and quantifiable descriptors given to put your program into better perspective. (New programs and activities should be identified and so labeled.)

D. Organization, Grammar, Spelling, Punctuation, and Neatness will be considered by the evaluation team in rewarding points in this category and each judge may deduct one (1) point for each of these areas she feels were unsatisfactory.

E. It is suggested that responsibility for the preparation of this entry be divided among the appropriate officers and/or committees responsible for the different phases within the category.

CHAPTER ACHIEVEMENT AWARDS

*CATEGORY 7 PHILANTHROPY/COMMUNITY SERVICE*

Chapter work and activities from January 1, 2017 to December 31, 2017

Submitted by\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Chapter

INSTRUCTIONS:

A. This entry should provide details of the program adopted and completed during the past year for Philanthropy/Community Service. **The use of bullet points detailing work done is recommended for better presentation of your entry.**

B. Entry should be typed and may be single-spaced on **NOT MORE THAN** **one (1) sheet of paper** in addition to this entry form using ONE side of the paper ONLY and stapled to this entry form. Entries shall be printed in no less than a 10-point font with at least ½ inch margins around the text. *(An additional page(s) highlighting each sisters’ service project involvement for the year may be attached-ie. Sue Jones-Habitat for Humanity (5 hours); Special Olympics (4 hours); Volunteer Teeball Coach (15 hours); etc.)*

C. In 1 brief page, please list 3-5 goals you had in this area-and break down what activities and programs you’ve developed to reach those goals. (Your goals need to be SMART-Specific, Measurable, Achievable, Relevant & Time Restricted.) Make sure to include everything we need to know to understand your full program – with clear numbers, percentages and quantifiable descriptors given to put your program into better perspective. (New programs and activities should be identified and so labeled.)

D. Organization, Grammar, Spelling, Punctuation, and Neatness will be considered by the evaluation team in rewarding points in this category and each judge may deduct one (1) point for each of these areas she feels were unsatisfactory.

E. It is suggested that responsibility for the preparation of this entry be divided among the appropriate officers and/or committees responsible for the different phases within the category.

CHAPTER ACHIEVEMENT AWARDS

*CATEGORY 8 SISTERHOOD/CHAPTER UNITY*

Chapter work and activities from January 1, 2017 to December 31, 2017

Submitted by\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Chapter

INSTRUCTIONS:

A. This entry should provide details of the program adopted and completed during the past year for Sisterhood/Chapter Unity. **The use of bullet points detailing work done is recommended for better presentation of your entry.**

B. Entry should be typed and may be single-spaced on **NOT MORE THAN** **one (1) sheet of paper** in addition to this entry form using ONE side of the paper ONLY and stapled to this entry form. Entries shall be printed in no less than a 10-point font with at least ½ inch margins around the text.

C. In 1 brief page, please list 3-5 goals you had in this area-and break down what activities and programs you’ve developed to reach those goals. (Your goals need to be SMART-Specific, Measurable, Achievable, Relevant & Time Restricted.) Make sure to include everything we need to know to understand your full program – with clear numbers, percentages and quantifiable descriptors given to put your program into better perspective. (New programs and activities should be identified and so labeled.)

D. Organization, Grammar, Spelling, Punctuation, and Neatness will be considered by the evaluation team in rewarding points in this category and each judge may deduct one (1) point for each of these areas she feels were unsatisfactory.

E. It is suggested that responsibility for the preparation of this entry be divided among the appropriate officers and/or committees responsible for the different phases within the category.

CHAPTER ACHIEVEMENT AWARDS

*CATEGORY 9 CHAPTER MANAGEMENT/EXECUTIVE LEADERSHIP*

Chapter work and activities from January 1, 2017 to December 31, 2017

Submitted by\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Chapter

INSTRUCTIONS:

A. This entry should provide details of the program adopted and completed during the past year for Chapter Management/Executive Leadership. **The use of bullet points detailing work done is recommended for better presentation of your entry.**

B. Entry should be typed and may be single-spaced on **NOT MORE THAN** **one (1) sheet of paper** in addition to this entry form using ONE side of the paper ONLY and stapled to this entry form. Entries shall be printed in no less than a 10-point font with at least ½ inch margins around the text.

C. In 1 brief page, please list 3-5 goals you had in this area-and break down what activities and programs you’ve developed to reach those goals. (Your goals need to be SMART-Specific, Measurable, Achievable, Relevant & Time Restricted.) Make sure to include everything we need to know to understand your full program – with clear numbers, percentages and quantifiable descriptors given to put your program into better perspective. (New programs and activities should be identified and so labeled.)

D. Organization, Grammar, Spelling, Punctuation, and Neatness will be considered by the evaluation team in rewarding points in this category and each judge may deduct one (1) point for each of these areas she feels were unsatisfactory.

E. It is suggested that responsibility for the preparation of this entry be divided among the appropriate officers and/or committees responsible for the different phases within the category.

CHAPTER ACHIEVEMENT AWARDS

*CATEGORY 10 INDIVIDUAL & CAMPUS INVOLVEMENT*

Chapter work and activities from January 1, 2017 to December 31, 2017

Submitted by\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Chapter

INSTRUCTIONS:

A. This entry should provide details of the program adopted and completed during the past year for Individual & Campus Involvement. **The use of bullet points detailing work done is recommended for better presentation of your entry.**

B. Entry should be typed and may be single-spaced on **NOT MORE THAN** **one (1) sheet of paper** in addition to this entry form using ONE side of the paper ONLY and stapled to this entry form. Entries shall be printed in no less than a 10-point font with at least ½ inch margins around the text. *(An additional page(s) may be used to outline a complete list of on-campus activities, clubs, organizations each member is a part of –ie. Sue Jones – Student Senate, Mortar Board, French Club; Sue Smith – Homecoming Steering Committee, Alumni Association Board, etc.)*

C. In 1 brief page, please list 3-5 goals you had in this area-and break down what activities and programs you’ve developed to reach those goals. (Your goals need to be SMART-Specific, Measurable, Achievable, Relevant & Time Restricted.) Make sure to include everything we need to know to understand your full program – with clear numbers, percentages and quantifiable descriptors given to put your program into better perspective. (New programs and activities should be identified and so labeled.)

D. Organization, Grammar, Spelling, Punctuation, and Neatness will be considered by the evaluation team in rewarding points in this category and each judge may deduct one (1) point for each of these areas she feels were unsatisfactory.

E. It is suggested that responsibility for the preparation of this entry be divided among the appropriate officers and/or committees responsible for the different phases within the category.

CHAPTER ACHIEVEMENT AWARDS

*CATEGORY 11 PHYSICAL DEVELOPMENT*

Chapter work and activities from January 1, 2017 to December 31, 2017

Submitted by\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Chapter

INSTRUCTIONS:

A. This entry should provide details of the program adopted and completed during the past year for Physical Development. **The use of bullet points detailing work done is recommended for better presentation of your entry.**

B. Entry should be typed and may be single-spaced on **NOT MORE THAN** **one (1) sheet of paper** in addition to this entry form using ONE side of the paper ONLY and stapled to this entry form. Entries shall be printed in no less than a 10-point font with at least ½ inch margins around the text.

C. In 1 brief page, please list 3-5 goals you had in this area-and break down what activities and programs you’ve developed to reach those goals. (Your goals need to be SMART-Specific, Measurable, Achievable, Relevant & Time Restricted.) Make sure to include everything we need to know to understand your full program – with clear numbers, percentages and quantifiable descriptors given to put your program into better perspective. (New programs and activities should be identified and so labeled.)

D. Organization, Grammar, Spelling, Punctuation, and Neatness will be considered by the evaluation team in rewarding points in this category and each judge may deduct one (1) point for each of these areas she feels were unsatisfactory.

E. It is suggested that responsibility for the preparation of this entry be divided among the appropriate officers and/or committees responsible for the different phases within the category.

CHAPTER ACHIEVEMENT AWARDS

*CATEGORY 12 SPIRITUAL DEVELOPMENT*

Chapter work and activities from January 1, 2017 to December 31, 2017

Submitted by\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Chapter

INSTRUCTIONS:

A. This entry should provide details of the program adopted and completed during the past year for Spiritual Development. **The use of bullet points detailing work done is recommended for better presentation of your entry.**

B. Entry should be typed and may be single-spaced on **NOT MORE THAN** **one (1) sheet of paper** in addition to this entry form using ONE side of the paper ONLY and stapled to this entry form. Entries shall be printed in no less than a 10-point font with at least ½ inch margins around the text.

C. In 1 brief page, please list 3-5 goals you had in this area-and break down what activities and programs you’ve developed to reach those goals. (Your goals need to be SMART-Specific, Measurable, Achievable, Relevant & Time Restricted.) Make sure to include everything we need to know to understand your full program – with clear numbers, percentages and quantifiable descriptors given to put your program into better perspective. (New programs and activities should be identified and so labeled.)

D. Organization, Grammar, Spelling, Punctuation, and Neatness will be considered by the evaluation team in rewarding points in this category and each judge may deduct one (1) point for each of these areas she feels were unsatisfactory.

E. It is suggested that responsibility for the preparation of this entry be divided among the appropriate officers and/or committees responsible for the different phases within the category.

CHAPTER ACHIEVEMENT AWARDS

*CATEGORY 13 SOCIAL & MORAL DEVELOPMENT*

Chapter work and activities from January 1, 2017 to December 31, 2017

Submitted by\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Chapter

INSTRUCTIONS:

A. This entry should provide details of the program adopted and completed during the past year for Social & Moral Development. **The use of bullet points detailing work done is recommended for better presentation of your entry.**

B. Entry should be typed and may be single-spaced on **NOT MORE THAN** **one (1) sheet of paper** in addition to this entry form using ONE side of the paper ONLY and stapled to this entry form. Entries shall be printed in no less than a 10-point font with at least ½ inch margins around the text.

C. In 1 brief page, please list 3-5 goals you had in this area-and break down what activities and programs you’ve developed to reach those goals. (Your goals need to be SMART-Specific, Measurable, Achievable, Relevant & Time Restricted.) Make sure to include everything we need to know to understand your full program – with clear numbers, percentages and quantifiable descriptors given to put your program into better perspective. (New programs and activities should be identified and so labeled.)

D. Organization, Grammar, Spelling, Punctuation, and Neatness will be considered by the evaluation team in rewarding points in this category and each judge may deduct one (1) point for each of these areas she feels were unsatisfactory.

E. It is suggested that responsibility for the preparation of this entry be divided among the appropriate officers and/or committees responsible for the different phases within the category.

CHAPTER ACHIEVEMENT AWARDS

*CATEGORY 14 RELAY FOR LIFE*

Chapter work and activities from January 1, 2017 to December 31, 2017

Submitted by\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Chapter

INSTRUCTIONS:

A. This entry should provide details of the program adopted and completed during the past year for Relay for Life. **The use of bullet points detailing work done is recommended for better presentation of your entry.**

B. Entry should be typed and may be single-spaced on **NOT MORE THAN** **one (1) sheet of paper** in addition to this entry form using ONE side of the paper ONLY and stapled to this entry form. Entries shall be printed in no less than a 10-point font with at least ½ inch margins around the text.

C. In 1 brief page, please list 3-5 goals you had in this area-and break down what activities and programs you’ve developed to reach those goals. (Your goals need to be SMART-Specific, Measurable, Achievable, Relevant & Time Restricted.) Make sure to include everything we need to know to understand your full program – with clear numbers, percentages and quantifiable descriptors given to put your program into better perspective. (New programs and activities should be identified and so labeled.)

D. **Include a list of active members at the time of your participation, and note which members helped with the Relay for Life. Picture are also recommended for this award.**

E. Organization, Grammar, Spelling, Punctuation, and Neatness will be considered by the evaluation team in rewarding points in this category and each judge may deduct one (1) point for each of these areas she feels were unsatisfactory.

F. It is suggested that responsibility for the preparation of this entry be divided among the appropriate officers and/or committees responsible for the different phases within the category.